



BELKNAP COUNTY COMMISSIONERS  
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Edward D. Philpot, Jr.  
Chairman  
Laconia

John H. Thomas  
Vice-Chairman  
Belmont

Stephen H. Nedeau  
Clerk  
Meredith

## Commissioners Meeting Minutes January 19, 2011

Commissioner Philpot called the Belknap County Commissioners meeting to order at 5:30 PM on the above date at 34 County Drive, Laconia, NH and started with the pledge of allegiance.

In Attendance: Commissioners Edward D. Philpot Jr., John H. Thomas, Stephen H. Nedeau and County Administrator, Debra Shackett.

**RSA 28:1 Organization:** The board of Commissioners first order of business is the election of the Chair, Vice Chair and Clerk. Commissioner Philpot opened for nominations. M/Nedeau, S/Thomas to elect Edward D. Philpot Jr. as the Chair. Accepted. Unanimous. **Motion carries.** M/Nedeau to elect John H. Thomas as Vice Chair, S/Philpot. Accepted. Unanimous. **Motion carries.** M/Thomas, S/Philpot to elect Stephen Nedeau as Clerk. Accepted. Unanimous. **Motion carries.** Commissioner Philpot thanked Commissioner Nedeau and Thomas for all the work that they have put in thus far.

**Committee Assignments:** Commissioners unanimously decided on the following representation to the outside agencies:

- **Commissioner Philpot:** Genesis Behavioral Health, Belknap County Conservation District.
- **Commissioner Thomas:** Belknap County UNH Cooperative Extension, \*\*Belknap County Economic Development Council. **\*\*NOTE:** Commissioner Thomas resigned as the vice chair of BCEDC now that he is a Commissioner to avoid any conflict.
- **Commissioner Nedeau:** Community Action Program and Laconia Airport Authority

### **Correspondence folder:**

- James Carroll Resignation letter
- Letter from the Department of Corrections thanking the UNH Coop for classes provided to inmates
- NACO November 2010 Prescription Drug Card Program
- Invite to Commissioners from Lakes Region Community College to a legislative breakfast on 2/4/11 at 8:00 AM. Commissioner Thomas will attend, Commissioner Philpot may and Commissioner Nedeau will attend another meeting that morning in Concord on behalf of the board

**Administrators report:**

- Network Project (virtual servers) will begin soon (will do w/budget funds (not stimulus) \$37, 000 in budget for 2011; will continue to make improvements every budget year
- Telephone System – Vendor selected – going with VOIP system waiting for wiring assessment.
- Office space – working on a plan for moving staff around
- Finance Director Recruitment – have received 25 resumes, 4 selected for interviews. Will conduct interviews and also panel interviews next week!
- Commissioners Goal setting meeting on 2/16/11 at 10:00 AM
- Dispatch consolidation – new opportunity with LRMFA being explored by committee; Ms. Shackett will draft a letter to towns to keep them updated.
- Audit – scheduled the week of January 31, 2011
- Staff parking – use of Commissioners spaces for Administration staff when there is not a meeting
- Cooperative Extension move – Ms. Shackett is working with them
- Quarterly grant reports submitted – application submitted to use the balance of the energy grant on jail hot water heaters
- Subcommittee work session dates
- New meeting room furniture arrived and actively being used!
- Annual Report of the commissioners for 2010 – Ms. Shackett will draft for the Commissioners to review
- Memo on Commissioners Meetings Agenda items process

**Eliza Leadbeater, Interim Director for Economic Development Council with CDBG request for hearing:**

Ms. Leadbeater is requesting that the commissioners hold a public hearing on 1/26/10 at 5:00 PM to support the grant application on behalf of the Lakes Region Boys and Girls Club. Eliza gave an explanation of the request along with the intended use of funds and provided materials for the board to review. Ms. Leadbeater pointed out that the County is not obligated, rather supportive throughout the documents. Commissioner Philpot and Administrator Shackett asked direct questions on grant administration and the cost. In addition, the county administrator wanted assurance that this would not go against the county if they try to apply for grant money to be used for public facilities (i.e.: the Jail) Answer: It will not. There was discussion. M/Nedeau, S/Philpot to support CDBG and hold a public hearing on Wednesday, 1/26/11 at 5:00 PM based on the request as outlined by Ms. Leadbeater. Unanimous. **Motion carries.**

**Adjourn:** M/Nedeau, S/Thomas to adjourn at 6:35 PM. Unanimous. **Motion carries.**

Respectfully submitted,

Angela A. Bovill  
Administrative Assistant